



PITA

Paper Industry Technical Association

PO Box 721, Bury, BL8 9UZ, United Kingdom

Dear Member,

Notice is hereby given that the:

21st Annual General Meeting of the Paper Industry Technical Association (PITA),

will be held at:

Romiley Board Mill, Canalside, Oakwood Road, Stockport, Cheshire, SK6 4DZ

On

Wednesday, 11th December 2024 commencing at 13:00 hours

ANNUAL GENERAL MEETING

AGENDA

1. Apologies for Absence
2. Approval of Minutes of the 20th Annual General Meeting
3. Chairman's Report
4. Adoption of Chairman's Report and presentation of Accounts to 31st December 2023
5. Election of Directors
 - a. Election of National Chairman
 - b. Re-Election of Financial Director
 - c. Re-Election of Directors
6. Appointment of Accountants
7. Any Other Business

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2024 ANNUAL GENERAL MEETING

Held at Romiley Board Ltd, Wednesday, 11th December 2024 13.00 hrs

MINUTES

1. **Apologies for Absence**

Graham Moore, Stuart Robinson and Martin Wroe tendered their apologies.

2. **Approval of Minutes from the 2022 Annual General Meeting**

The minutes of the last Annual General Meeting held on the 8th December 2022 (at Pelta Medical Papers) were available to Members prior to the meeting. (Due to the long-term illness and subsequent death of Barry Read, we did not hold an AGM during 2023.)

Voting for Approval of Minutes:

Proposed: Nicola Peacock

Seconded: Stephen Hutt

No objections were raised

3. **Adoption of Chairman's Report for 2024**

Stephen Hutt, the National Chairman, presented his report to the meeting, a full copy of which will be printed in the 2024/2025 PITA Annual Review.

Voting for Adoption of Report:

Proposed: Tim Klemz

Seconded: Stuart Thomas

No objections were raised

4. **Adoption of Accounts for 2023**

Stephen Hutt and Daven Chamberlain then commented upon the Accounts for 2023, copies of which were available to Members prior to the meeting.

Voting for Adoption of Report:

Proposed: Stephen Hutt

Seconded: Anders Åström

No objections were raised

5. **Election of Directors**

5a Election of National Chairman

Stephen Hutt expressed his willingness to stand for a second term as National Chairman.

Voting for Approval:

Proposed: Daven Chamberlain

Seconded: Stuart Thomas

No objections were raised

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5b Election of Financial Director

Daven Chamberlain informed the meeting that Stephen Hutt is happy to continue as Financial Director alongside his role as National Chairman.

No separate vote was taken.

5c En Masse Re-Election of Directors

Daven Chamberlain proposed block re-election of the remaining Directors of the Association namely:

Anders Åström, Tim Klemz, Graham Moore, Stuart Thomas and Martin Wroe

Voting for Approval:

Proposed: Daven Chamberlain

Seconded: Chris Goodchild

No objections were raised

6. Re-Appointment of Auditors

Daven Chamberlain recommended Horsfield and Smith continue as Auditors for the Association.

Voting for Approval:

Proposed: Daven Chamberlain

Seconded: Tim Klemz

No objections were raised

7. Any Other Business

There being no other business to report or discuss the meeting closed at 13.20hrs.

**Daven Chamberlain
11th December 2024**